



Wednesday 19th March 2025

Dear Parent,

## PARENT GOVERNOR VACANCY

I am writing to let you know that there will be a parent governor vacancy from the summer term, 2025 for one parent governor on our governing board, and to ask for nominations.

The governing board, with the head teacher, has overall responsibility for the running of the school. The three core functions for all boards are;

- to ensure that the school has a clear vision, ethos and strategic direction.
- to hold the head teacher to account for the educational performance of the school and its pupils.
- to oversee the financial performance of the school and making sure its money is well spent.

You do not need any specific qualifications to be a governor. The most important thing is that you are interested in the success of the school and are prepared to play an active part in the work of the governing board. Parent governors are valued members of the team. An effective board will have a range of skills, and we would welcome nominations from parents with knowledge on personal development however, this is not a mandatory requirement.

There are some circumstances under which someone cannot serve as a governor, and these are detailed on the further information sheet attached to this letter.

Training and support will be available to help you develop into the role.

If you feel you can help in this capacity please contact **Toni Moore, PA to SLT** for a nomination form which will need to be completed and returned to the school by **12:00 on Tuesday 22<sup>nd</sup> April 2025**

You should be aware that successful candidates will be required to:

- undergo a Disclosure and Barring Service (DBS) check
- sign a governors' Code of Conduct
- provide details of relevant business and financial interests
- agree to the publication of some details on the school website and on the [Get Information about schools service](#).

**Email [admin@sc.coastandvale.academy](mailto:admin@sc.coastandvale.academy) • Telephone 01723 362301 • [www.scalby.coastandvale.academy](http://www.scalby.coastandvale.academy)**

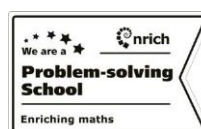
Fieldstead Crescent, Scarborough, North Yorkshire, YO12 6TH

Headteacher: Mr C. Robertson

Part of Coast and Vale Learning Trust

Registered office: Fieldstead Crescent, Scarborough, North Yorkshire, YO12 6TH

Registered in England No. 10265276





If there are more applications than vacancies, an election will need to be held. Should this be the case, you will be contacted again with details of how you can vote and information about the candidates standing for election.

Further information about governors and the work they do can be found at <https://www.gov.uk/government/collections/local-authority-maintained-schools-governance>.

If you would like to know more about the role of a governor at our school please contact Toni Moore on 01723 362301 or [T.Moore@sc.coastandvale.academy](mailto:T.Moore@sc.coastandvale.academy) who would be happy to answer any questions you may have.

Yours faithfully,

Mr C Robertson  
Headteacher

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