



Filey School

21/07/23

Dear Parent/Carer

Welcome to year 7

I'd like to introduce myself as Head of Year 7 here at Filey School. I feel very honoured to have the opportunity to ensure your child has a successful start to their journey with us. We are proud of our school community and together, over the next 5 years, we will work as a team to bring out the best in each other, encouraging everyone to excel in all aspects of school life. I have many mottos in life, but it is important that you are aware from day one, I am here to **work with you, not against you** and will always make sure all decisions that are made are in your child's best interest.

I am committed to making sure your child gets the very best out of their school experience. This includes making sure they have great attendance, are wearing the correct uniform and are in the right frame of mind to receive the best education. This will allow your child to flourish and be the **best that they can be**. Your child will ultimately write the next chapter of their story, but I will be on hand to support them in making the right decisions to make their story one with a great ending. The next 5 years will fly by, so I urge all students, and families, to enjoy every moment and grasp any opportunities to be fully involved in school life that may come their way.

I work very closely with our year seven form tutors, who are fabulous, to make sure your son or daughter is happily settling into their new school.

From September 2023 the Year 7 team will consist of:

- Miss Keys/Mrs Rowland: Form tutor for 7KKe
- Miss Tavendale: Form tutor for 7LTA
- Mr Bond: Form tutor for 7MBo
- Mrs Adams: Form tutor for 7LAd
- Mr Gunning: Senior Leadership Link for Year 7
- Miss Colling: Head of Year 7

Your child's form tutor is the first point of contact for all pastoral information, though I will always be working really closely with them. Please do let us know if there is anything we can help with; we want to do all we can to make your year 7 experience brilliant.

The relationship between home and school is a key part of any child's success so, with this in mind, I will be creating and sending out fortnightly updates in the form of a newsletter, specific to Year 7. This is an opportunity to celebrate excellent work and provide reminders about upcoming events in and outside of school. I really do hope you share any successes in activities your child may do outside of school: we would love to celebrate their successes in these too.



Filey School

Uniform Information

Filey School's uniform is currently supplied by *Rumours*. They can be found at 17 Victoria Rd, Scarborough, YO11 1SB and their contact number is 01723 501989. From Monday 24th July, Rumours will be open 6 days a week (Monday to Saturday), from 9.30am until 5pm. Rumours recommend booking an allocated 'fitting' appointment, which you can do by ringing the shop. This means you will get a one-to-one service and be sure you have the correct uniform and fit for your child.

Uniform Expectations

We are relentless in ensuring the highest of standards for Filey school students and this includes their uniform.

Students **can**:

- wear one stud earring in each ear
- wear a watch (this must not be a smart watch)

We do **not** permit:

- false nails or eyelashes
- facial, tongue or body piercings (other than stated above)
- hoodies on the school site
- Converse, trainer or ankle boot type footwear.

Students in year 7 are not permitted to wear make-up to school. Hairstyles should be sensible and business – like. We encourage children with long hair to tie hair back. We do not allow unnatural hair colouring.

All students are to wear full uniform smartly. Please ensure your child's top button is done up, shirt is tucked in, and skirt is **not** rolled up at the waist.

The following items are mandatory items of our school uniform:

- Filey School black blazer with school badge to be worn at all times.
- Plain white shirt (long or short sleeved).
- Filey School tie.
- Plain black school trousers- straight leg, straight cut (slightly flared or boot cut are acceptable) Slim/tight fitting trousers are **not** permitted.
- Filey School green skirt with school logo.
- Black socks or black tights.
- Plain black sensible leather **polishable** school shoes (see image below for guidance on school shoes).
- Black v-neck jumper (this is optional to wear under your child's blazer)



Filey School

School Shoes

ACCEPTABLE

Black polishable school shoes only.



UNACCEPTABLE

No canvas, trainers, pumps, plimsoles, Vans, Converse, walking boots or boots. Shoes must be flat with no platform or heel and must be below the ankle.





Filey School

Equipment

The following items are essential to your child's education and must be brought into school every day. Remembering to bring the required and expected equipment is also helping them to be responsible for their belongings and is a small step in helping to prepare them for later life. Failure to bring the following items will result in appropriate sanctions:

- School planner- this is a diary that will help students to log their homework, take notes, record merits, and find their timetable. They require this every lesson.
- Pencil case- this should include the following items: black, blue, and green pen, pencil, ruler, rubber, calculator, highlighter pen and colouring pencils. Students should **not** bring pencil sharpeners or protractors.
- Reading book- all students are expected to bring a reading book appropriate to their reading age with them to school. They will use this in form times and many lessons. Failure to bring a book will result in a detention.

We recommend the above essentials are carried in a hardwearing school bag, which will also be an essential tool to bring home homework, schoolbooks, and materials home.

Attendance

Please ensure your child attends school every day. **Absences will only be authorised if medical evidence is provided.** Medical evidence can be a medical appointment letter or screen shot of text appointments confirmations. If your child is struggling or has a concern regarding attending school please do let us know so that we can help to support your child. We expect all children to maintain at least 97 % attendance at school. Below this level can have a harmful impact on your child's education and future life chances.

Arrangements for the beginning of the new term - September 2023

We look forward to welcoming all students to school on Tuesday 5th September. Please be reminded that all students should arrive **no later than 8.35am**. Students who are walking to school or being dropped at school by parents should enter school via the pupil gate entrance on Muston Road and go straight to the hall. Students arriving on a bus will be greeted by a member of staff and escorted into school.

Your child should report straight to the main hall, where their form tutors and myself will greet them. It is at this point the students will receive their personalised timetable. On the first day, year 7s will spend the first two lessons and form time with their form group so they will have plenty of time to get used to the arrangements for the school day.

Key Dates for the year

We wanted to give you as much notice of key dates for the next academic year, these include:

- 14th September 2023: Year 7 Parents' settling in evening.
- 3rd October 2023: Year 5 and 6 Open evening.
- 25th March 2024: Year 7 Parents' evening.

I will share further events and dates in my fortnightly newsletter with you.



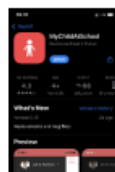
Filey School

School Platform- My Child At School App (MCAS)

Here at Filey school we use the parent platform, MCAS to communicate important messages to you. This app enables you to view your child's school profile. There is a wide range of information stored on the profile including- merits awarded, detention diary and attendance log. You will be able to track when your child is awarded a merit or receives other recognitions/rewards. It is also used as a booking system for allocating slot times around parent evenings. It is essential you have access to this platform so please use the below details to download the app and install on to your device as for the start of the new school year.



Access key information on your mobile device.



Step 1: Download the app.



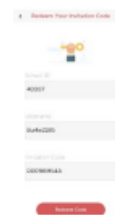
Step 2: Allow notifications.



Step 3: Choose a memorable pin.



Step 4: Select Redeem Invitation Code.



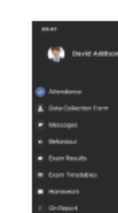
Step 5: Add the required information using the email sent to you by school and press Redeem Code.



Step 6: Add the required information and press Save Account Details. You will now be logged into your account.



Step 7: Clicking on the 3 bars provides a side menu to navigate to the different areas of the parent portal.



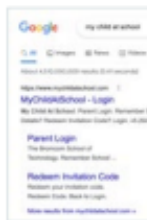
Step 8: The information displayed in the menu is managed by the school.



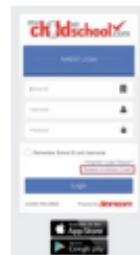
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Access key information from your web browser.



Step 1: Search for MyChildAtSchool Login page.



Step 2: Select Redeem Invitation Code.



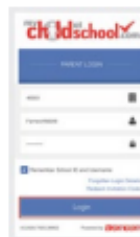
Step 3: Add the required information using the email sent to you by school .



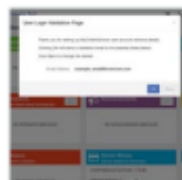
Step 4: Select Redeem Code.



Step 5: Add the required information Click Save Account Details.



Step 6: Log into your MyChildAtSchool Account.



Step 7: Login to your email and validate your email address.



Step 8: Go back to MyChildAtSchool and log into your account to complete the process.



Filey School

I really am looking forward to working with you and your child over the coming year. For now, please relax and enjoy the summer break knowing that everything is in place for your child starting with us in September.

With best wishes,

A Colling

Miss A Colling

Head of Year 7