



**STAGE 1- CONCERN RAISED**

Child is receiving high-quality teaching which is adapted to allow all learners to make progress.  
**Is the child making progress from their starting points?**

**YES**

Continue with high-quality teaching.

**NO**

**STAGE 2- GRADUATED RESPONSE**

Child accesses targeted 'graduated response' to target area of concern. The child's class teacher will plan this and monitor their progress.

Not being on the SEND register should not be a barrier to receiving targeted support.

**After two cycles of assess, plan do review, does the concern remain?**

*(Move straight to STAGE 3, if a new starter arrives with clear SEND).*

**NO**

Continue with high-quality teaching.

**YES**

**STAGE 3- SHORT NOTE**

Short Note- Alert SENDCo

Enter a 'short note' detailing:

- The current barriers to learning/concerns
- The details of the 2 cycles of assess, plan, do and review

The class teacher must inform parents of their concerns and that they have alerted the SENDCo.

**Have the steps above been followed?**

**NO**

Return to STAGE 2

**YES**

**STAGE 4- PROFILING**

SENDCo to profile child over an agreed period of time. The 'At a Glance' profile to be completed.

Meeting held with parents and class teacher.

**Does the child have a special educational need and/or disability?**

**NO**

Alternative plan of action agreed. For example, ILAPS plan or targeted graduated response.

**YES**

**STAGE 4 - SEND REGISTER**

Child is added to the SEND register under one of the 4 areas of need (cognition and learning; speech, language and communication; communication and interaction; social, emotional and mental health; and physical. sensory needs).

IPM will be written within 2 weeks of being placed on the SEND register.

IPMs follow the cycle of assess, plan, do and review and are reviewed at least termly.

**Does the child need provision not routinely offered in the SEND offer?**

**NO**

Continue with SEND Support.



YES

STAGE 5- EHCP

SENDCo to review the provision and progress of the child.

Referrals to be made to outside agencies and/or professionals, with parental consent.

With parental consent, an EHCAR will be compiled.

If granted, the child will receive support detailed in their EHCP. Their progress against their outcomes will be monitored termly.

An 'Annual Review' will be held annually with the SENDCo.