



Lady Lumley's School

being our best

Dear Parent/Carer,

Change to online payment/dinner money system from September 2024

We are writing to let you know that following the end of the summer term the school will be moving away from ParentPay as our online payments system. We are making this change to make it easier for you by reducing the number of separate systems you need to login to.

As you will be aware we will be using a parent app called **My Child At School** (MCAS) as our preferred method of communication with you. From 12th August you will also be able to use this app to make online payments for things such as dinner money, trips/clubs, equipment, books/revision guides/kit and more.

Our preferred method of payment will be via the **My Child At School** app however students will continue to be able to top up their dinner money account with cash using the top up machines located on site.

What is MCAS?

My Child At School (MCAS) is a portal that can enable parents to view their child's academic performance in real-time via a web browser or mobile app. This facility allows exclusive access to key academic dates, attendance information and the personal details the school holds for you and your child. The school will use the following modules which are available in MCAS:

- Notifications
- Pupil details check
- Attendance
- Parent consents
- Parents evening booking (To be confirmed)
- Clubs and trips
- Dinner money
- Online payments
- Behaviour
- Reports

Downloading the app and logging in

We are encouraging you to take the time to install the app if you haven't already.

The app is available through the Google Store or Apple Store, just search for **My Child At School app by Bromcom Computers Plc.**



Lady Lumley's School

being our best

You should have already been sent details of how to create your My Child At School account, however, if you have not received these, please contact the school at admin@ll.coastandvale.academy.

Using the app for online payments

From 12th August when you log into the My Child At School app you will have new options on your menu, these will include “**Dinner Money**” to pay for school dinners, “**Clubs & Trips**” which will allow you to pay for any clubs or trips available to your child and “**School Shop**” which will display all the products available for you to purchase (such as revision guides, equipment and books etc.)

Further guidance for the My Child at School app and a copy of the parent guide can be found at <https://docs.bromcom.com/knowledge-base/mcas-parent-guide/>

What will happen to existing dinner money balances or trips already part-paid for?

Any existing dinner money balances or part payments for future trips will be transferred from Parent Pay to the My Child At School app.

If you have any questions regarding this or need any support with the app, please do not hesitate to contact the school at admin@ll.coastandvale.academy

Regards,

Vanessa Smallwood

Business Manager